

INDUSTRY DEDUCTIONS GUIDE

TRAVEL

Can I claim hotels, Airbnb's, and flights?

Sure can! When travelling for work purposes the cost of the accommodation and the flights are deductible. If the trip is part business part personal, you can only claim the part that relates to work. You calculate this on per night basis like so, 4 nights/days working plus 4 nights/days personal holiday then you would split all costs of the trip 50/50.

What about Uber/Didi/Ola/Cab etc.?

All good! For travelling to jobs or when used whilst travelling interstate or overseas for work, you need to be able to separate the trips or use a percentage basis for your claim.

Food and drinks while on tours?

YES! Providing you are travelling for work related purposes you can claim your meal expenses. You need to keep evidence of these expenses by way of receipts, otherwise the commissioner's rate can be applied.

Is it the same for food and drinks with clients?

Maybe! Within reason and a diary note of the event, then a limited amount of entertainment expenses in relation to work related events may be claimable.

What about my motor vehicle petrol/insurance/repairs/services/tires/rego?

Claim them! For motor vehicle claims, unless the car is purchased by the business for 100% business use (you would need to have another vehicle for personal use) you need to either keep a logbook for 12 consecutive weeks to work out your personal trip percentage vs. your work related percentage, or use the cents per km method, This method is capped at 5000 kms per year. Logbooks are valid for 5 years after the 12-week completion providing your travel remains consistent.

The Empire Team

